

# **Advisory Committees** **of the Board of the EHS**

## **RULES**

### **1. Relation to the Executive Board:**

- There is no right to vote
- They cannot attend the Executive Board unless they have been invited
- The Advisory Committees do not have the right to take decisions. The Executive Board will take decision. The Advisory Committee just make proposals to the Board

### **2. Selection criteria and period:**

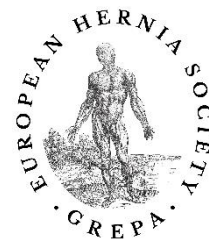
- Application open to all EHS members
- They have to be appointed by the Executive Board
- Selection criteria will follow the expertise on the field, applicant letter and his CV. Geographical criteria will be also follow to select the members of each Committee
- The period will be for a period of 3 years. Members of the Committees can apply for a second period of 3 years, but the decision will be taken by the Board
  - o It would be good to overlap, for that reason the members of the Advisory Board could apply for a second period of three years, but for this first time one member of the Committee of three members and two members of the Committees with four members cannot renew for a second period. The Board will take this decision on the members who cannot renew

### **3. Advisory Committees and annual congress:**

- They will be invited to the EHS congresses. In case they are not speaker of the congress, the president of the congress will be asked to offer a registration free (travel and accommodation would be at their own expenses)
- The Joint Congress of the EHS/AHS when this one takes place out of Europe do not follow the previous rules

### **4. Meetings:**

- The system of teleconference will be at disposal of the different Committees
- Each Committee could ask for a face to face meeting among the group for this year to start working



- Meeting of the Advisory Committees should be during the annual congress, but in case they need to have a meeting during the year, the secretary of the Committee has to make the proposal to the Executive Board and the Board has to approve it. Those meeting should be a airport meeting in a city equal distance from all Committee members or in a city in which a meeting room is available (example a headquarter of a company that can offer a meeting room), in order to avoid the expenses of a hotel

#### **5. Minutes of the Meetings:**

- Every Advisory Committee has to write Minutes of the meetings and send it to the Executive Board

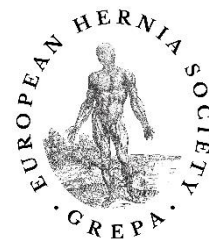
### **ROLE OF EACH COMMITTEE:**

#### **1. Scientific Advisory Committee:**

- Grants Research
  - o Set and publish the template, select the winner and follow-up of the grant
- Grants for fellows
  - o Set and publish the template, select the winner and follow-up
- Research and studies
  - o Promoted studies proposed from the Board of the EHS or from different groups but supported by the EHS
  - o Set the template, control and accept
- Rules of an experimental chapter
- Organize the consensus meeting and guidelines together with the support of the Committee of Quality

#### **2. Advisory Board for Quality:**

- Accreditation of the Hernia centre, setting the rules to become a hernia centres
- Create a Manual of the Hernia diseases
- Control of Registers
- Support and analyse the reimbursement systems in the different countries
- Guidelines and consensus together with the scientific Committee



### 3. Advisory Board for Education

- Write the templates for courses auspices by the EHS
  - o Set the template, control and accept
  - o Courses supported by the EHS will pay to use the logo in the program
  - o Courses will be advertised on the web of the EHS
  - o The logo can be used for only one course, if new of similar course is organized a new application must be done
- Create the own EHS hernia school
  - o Negotiate on financial and other support from different companies

### 4. Advisory Board for Congresses

- Create the common rules to be followed by congresses
- Template for congresses
- System to announce our congress in different web
- Control de quality of the congress
  - o Rule 30% of the congress program
    - Level 1A paper
    - Face to face on relevant problems
    - Lecture
  - o Control the 30% common to all congresses
- Organize the Board meeting and the General Assembly of each congresses
- Make the template of how to apply for the congress, the rules, and the content

### 5. Advisory Board for the Web

- Send a newsletter every two month (3-4 per year - to be defined)
  - o News, courses, National chapters (2 per newsletter) – state of the art of hernia surgery in their country/history of the chapter
- Update the Web
  - o Activities of the society
  - o Update register, studies of the EHS
  - o Grants follow-up
  - o Fellowship follow-up
  - o New centres accredited
- Video-library and update of science
- App
- New technologies – Facebook, LinkedIn
- Publish and receive applications for grants, fellowships, accreditation centres