

TEMPLATE FOR MONOTHEMATIC CONFERENCES

Who can apply?

Any member of the EHS can apply to organize a monothematic conference. These conferences, which are endorsed by the European Hernia Society, have a local, national or international scope, with the possibility to involve international speakers. They have to be based on one specific theme, hot topic or controversy of our speciality.

It is desirable for the Monothematic Conferences to be organized approximately half way in time between the preceding and following Annual Congress of the EHS, so it does not interfere with the EHS annual congress.

What are the requirements?

The candidates must send a proposal to the EHS Secretariat (details given at the foot of the page) including the following:

- Proposal of the theme
- Virtual (web based) or local web-based
- Location (city, venue, accommodation, etc)
- Expected delegates to attend the event
- Preliminary program (with or without speakers but as much detail as possible)
- Economic study of the conference in terms of its viability

The proposal must be sent to the EHS Secretariat on time to be approved by the EHS Board at 6 month before the start date of the conference. Early contact, at the concept stage of the proposed conference is to be encouraged.

The Board of the EHS will take the final decision regarding approval of the Monothematic Conference.



What are the costs of the auspices?

The meeting will be organized by the official PCO of the EHS. The economic balance of the Conference would be as followed:

- The EHS has no economic responsibility in case the balance of the conference is negative and the cost will be assumed by the local organizers
- The profits of the conference will be divided as followed: 70% of the final profit to the EHS and 30% to the local organizers

What is included?

The EHS Board and the EHS Secretariat will work with the local PCO to help make the monothematic conference a success for all concerned.

The EHS provides the logo of the society to the Organizing Committee for use on all printed material relating to the conference. A post on the website of the EHS can be published, linked to the website of the conference. Furthermore, the Secretariat of EHS will send a mailing to all members of the Society advertising the conference. The program, if available, can be included in the mailing. Additional advertising/promotion of the conference will take place through the Society's Social Media platforms.

An evaluation form must be handed to the attendants of the conference. This has to evaluate different aspects of the conference, such as global quality, quality of lunch/coffee-breaks, quality of the speakers and comments. This evaluation is important in order to improve the quality of upcoming conferences and to find out the general satisfaction of the participants with the conference. The score of the evaluation can be 1 (poor) to 10 (excellent) for each aspect.

After the conference, the organizers must send a summary with the results of the evaluations to the Board and a summary with pictures of the conference to post on the web of the EHS.

